

Conferences & Retreats at Tranquil Park Maleny



Meet. Connect. Celebrate

CONFERENCES • WORKSHOPS • RETREATS

THE TRANQUIL EXPERIENCE

Bring people together somewhere inspiring

Step away from the everyday and bring your team, colleagues or guests together in the beautiful Sunshine Coast Hinterland.

Overlooking the spectacular Glass House Mountains, Tranquil Park Maleny offers three versatile function rooms, flexible catering options and onsite accommodation – all in one convenient location.

From conferences, workshops and strategy days to networking events, staff celebrations and retreats, our experienced team can help you create an event that feels relaxed and easy from beginning to end.

Just 90 minutes from Brisbane and five minutes from Maleny township, Tranquil Park offers the space to meet, connect, celebrate and stay.

Fresh air. Fresh thinking. A refreshing change of scenery.





WHY MEET AT TRANQUIL PARK?

Everything you need, with a view that's hard to beat.

- ✓ Three versatile conference and function rooms
- ✓ Spectacular views towards the Glass House Mountains
- ✓ Spaces suitable for small meetings through to larger events
- ✓ Flexible theatre, classroom, boardroom, U-shape and banquet configurations
- ✓ Half-day and full-day delegate options
- ✓ Catering and refreshment packages available and fully licensed bar
- ✓ Audio visual equipment available
- ✓ Wi-Fi
- ✓ 34 onsite accommodation rooms - studio, one, two and three-bedroom options
- ✓ Convenient onsite parking
- ✓ Five minutes from Maleny township
- ✓ 90 minutes from Brisbane

Meet for the day or stay a little longer.



CONFERENCES & RETREATS

More than just a meeting room

Sometimes the best ideas come when you change the scenery.

Tranquil Park provides an inspiring hinterland setting where teams can step away from the everyday, enjoy quality, productive time together and create the space for fresh thinking, new ideas and meaningful collaboration. Surrounded by natural beauty and spectacular views, it's an environment designed to encourage focus, creativity and inspiration.

Perfect for:

- ✓ Conferences
- ✓ Workshops and seminars
- ✓ Training days
- ✓ Leadership and board meetings, strategy and planning sessions
- ✓ Retreats
- ✓ Networking events
- ✓ Product presentations
- ✓ Corporate celebrations
- ✓ Association and community gatherings

Whether you're bringing together a small leadership team or hosting a larger conference, we can help create a package to suit your program, numbers and budget.

Choose from three flexible spaces, each offering its own style and configuration. From an intimate board meeting to a conference for up to 200 delegates, our rooms can be configured to suit the way you want to meet.

Three spaces. Endless possibilities.



GLASSHOUSE ROOM

Big view. Big ideas.

Our largest function space, the Glasshouse Room is light-filled and spacious with floor-to-ceiling windows showcasing beautiful hinterland views.

Room size: 250m²

Capacity:

- Theatre style – up to 200
- Classroom style – up to 80
- Banquet style – up to 150

Features include:

- Expansive Glass House Mountains outlook
- Air conditioning
- Flexible room configurations
- In-house sound facilities
- Dance floor
- Licensed bar facilities
- Outdoor deck adjoining the room

Ideal for larger conferences, presentations, seminars, gala functions, networking events and celebrations.

Venue hire: \$750 per day



THE DECK ROOM

Relaxed, flexible & full of hinterland character

With easy access to the outdoors and beautiful views, the Deck Room provides a relaxed environment for conferences, workshops, training sessions and private events.

Room size: 125m²

Capacity:

- Theatre style – up to 100
- Classroom style – up to 40
- Banquet style – up to 100

Features include:

- Balcony and deck access
- Hinterland views
- Air conditioning
- Flexible layouts
- In-house sound facilities
- Licensed bar facilities
- Convenient access from reception and parking areas

Ideal for workshops, training days, medium-sized conferences, presentations and private functions.

Venue hire: \$500 per day



THE MOUNTAIN ROOM

For smaller meetings & focused conversations

The Mountain Room provides a comfortable and private space for smaller groups, making it ideal for meetings where conversation, collaboration and focus are the priority.

Room size: 90m²

Capacity:

- Theatre style – up to 40
- Classroom style – up to 25
- U Shape or boardroom style – up to 18

Perfect for:

- Board meetings
- Leadership sessions
- Small workshops
- Planning days
- Breakout sessions
- Interviews and presentations
- Small group training

Venue hire: \$350 per day



DELEGATE PACKAGES

Make your conference easy

Choose from flexible half-day and full-day options designed to make organising your conference simple.

Half Day Delegate Package

From \$75 per person

- Room hire
- Arrival tea and coffee
- Morning or afternoon tea
- Lunch
- Chilled water
- Room setup
- Projector and screen or TV (depending on room)
- Whiteboard and markers
- Flipchart
- Wifi

Full Day Delegate Package

From \$95 per person

- Room hire
- All day tea and coffee
- Morning and afternoon tea
- Lunch
- Chilled water
- Room setup
- Projector and screen or TV (depending on room)
- Whiteboard and markers
- Flipchart
- Wifi

Patrick's Irish Bar

Tranquil Park is a fully licensed venue, making it easy to include drinks as part of your event. Patrick's Irish Bar provides a relaxed place for delegates and guests to meet before or after an event. Beverage packages, bar tab and cash bar options available.

Need something different?

We can tailor your conference package around your agenda, guest numbers, catering requirements and budget.



ACCOMMODATION

Stay onsite

Why rush home when you can stay?

For multi-day conferences, corporate retreats and team gatherings, onsite accommodation makes it easy to keep everyone together.

Finish the working day, enjoy a drink, spend time with your team and wake refreshed for the next day's program – without transfers, traffic or complicated logistics.

With 34 onsite accommodation rooms, your delegates can meet, stay and relax in one convenient hinterland location.

Room options include:

- Studios
- One-bedroom apartments
- Two-bedroom apartments
- Three-bedroom apartments

Special conference accommodation rates:

- \$110 per person twin share
- \$200 per person single

Breakfast & dinner options (minimum number of guests required):

- Continental breakfast – from \$25 per person
- Full breakfast – from \$35 per person
- Dinner – from \$75 per person for two courses



TEAM TIME

Beyond the boardroom

A successful conference isn't only about what happens in the meeting room. Build time into your program for your team to reconnect, recharge and enjoy everything the Sunshine Coast Hinterland has to offer.

Ideas for your stay could include:

- Guided mindfulness or meditation sessions
- Yoga or wellbeing activities
- Team-building activities
- Hinterland walks
- Mary Cairncross Scenic Reserve
- Creative workshops
- Cooking experiences
- Local food and produce experiences
- Scenic drives
- Group drinks onsite at Patrick's Irish Bar
- Informal networking on the deck overlooking the mountains

Our team can work with you to create breathing space around your business program and help make your event something your delegates genuinely enjoy attending.

COME AND SEE THE POSSIBILITIES

Let's create your event

A brochure can show you the rooms and the view.

But there's nothing quite like standing here, looking across the Glass House Mountains and imagining your team, delegates or guests coming together at Tranquil Park.

Whether you're planning a small meeting, multi-day conference, retreat or celebration, we'd love to show you around and help bring your event together.

Contact us to arrange a site inspection or request a proposal

07 5494 2544

reception@tranquilpark.com.au

tranquilpark.com.au

483 Mountain View Road
Maleny QLD 4552



Functions & Conferences FAQs

What types of events can you host?

Tranquil Park can accommodate conferences, workshops, seminars, training days, strategy sessions, corporate retreats, networking events, private functions and celebrations. Talk to our team about what you're planning and we can recommend the most suitable room and setup.

How many function rooms do you have?

We have three conference and function rooms – the Glasshouse Room, Deck Room and Mountain Room – accommodating everything from small meetings to larger conferences of up to 200 delegates in theatre style.

Do you offer half-day conference packages?

Yes. Half-day and full-day conference options are available and can be tailored to suit your program, catering requirements and delegate numbers.

Is catering available?

Yes. Catering can be arranged for conferences and functions, including morning and afternoon tea, lunches and function dining options. Please ask our team for our current menus and packages.

Can you cater for dietary requirements?

Yes. Most dietary requirements can be accommodated with advance notice. Please provide dietary requirements and allergies with your final guest details.

Do you provide audio visual equipment?

Audio visual and conference equipment is available, including projector and screen facilities, whiteboards, flip charts and lectern facilities. Please discuss your technical requirements with our team when booking so we can confirm exactly what is required for your event.

Is Wi-Fi available?

Yes. Internet access is available for conference and function guests.

Is accommodation available?

Yes. Tranquil Park has 34 onsite accommodation rooms ranging from studios through to three-bedroom options. Accommodation is booked separately from your function or conference and remains subject to availability.

Can we hold a multi-day or residential conference?

Absolutely. Conferences can incorporate accommodation, daytime catering and group dining to create a convenient residential conference experience.

Is alcohol available?

Yes. Tranquil Park is a fully licensed venue. Beverage packages, bar tabs and other bar options may be arranged. BYO alcohol is not permitted.

Is parking available?

Yes. Onsite parking is available for accommodation guests and visitors, subject to availability.

Can we decorate the room for a private function?

Yes. You are welcome to personalise the room for your event. Decorations must not damage walls, ceilings, doors, fixtures or furnishings, and some installations may require prior approval.

Booking Terms & Conditions

How do we secure our booking?

Payment of the applicable venue hire fee is required to secure your function date. This is non refundable.

What are your payment terms?

- The non refundable venue hire fee is required to secure your date.
- A 50% instalment is required six months prior to your event date.
- A 25% instalment is required three months prior to your event date.
- The balance is due 30 days prior to your event.

When is final payment required?

Final payment is required 30 days prior to your event.

When are final guest numbers required?

Final guest numbers are required four week prior to your event.

Cancellation and Refund Policy

Your event date is secured once the required venue hire payment has been received. If you choose to cancel your event, any refund or amount retained by Tranquil Park will be determined in accordance with the cancellation terms, taking into account payments already made, services already provided, administration and planning undertaken, and costs reasonably incurred in relation to your booking. All cancellations must be provided to Tranquil Park in writing.

- If you cancel more than six months prior to your event date you will forfeit the venue hire fee.
- If you cancel three to six months prior to your event date you will forfeit the venue hire fee and 50% of your total cost.
- If you cancel one to three months prior to your event date you will forfeit the venue hire fee and 75% of your total cost.
- If you cancel less than 30 days prior to your event date all monies paid will be forfeited with 100% of your total cost payable.

Is accommodation automatically held for our delegates?

No. Accommodation bookings are separate from conference and function bookings. We recommend arranging accommodation as early as possible, particularly for larger groups and busy Maleny weekends.

Decorations & Venue Setup

Decorations, displays and fixtures must not be glued, nailed, pinned or otherwise attached to walls, ceilings, doors or venue surfaces without prior approval from Tranquil Park management.

Loss & Damage

The person or organisation making the booking is responsible for any damage to Tranquil Park property caused by event attendees, contractors, suppliers or other persons associated with the booking.

Photography & Media

Photographs and video footage may occasionally be taken at Tranquil Park for promotional and marketing purposes. If your organisation or any attendees do not wish to be photographed or filmed, please advise Tranquil Park in writing prior to your event.

For full Terms & Conditions please visit tranquilpark.com.au/terms-and-conditions/